Floor & Unit Numbering Policy

For residences and offices

Floor numbering

1. The main entrance lobby/drop off level should be numbered P0 and then:
    a. If there are any levels below P0, they will be numbered in ascending order as 'Bxx' viz. one level below P0 will be B1 and three levels below P0 will be B3.
    b. If there are any levels above P0 and below the 1st habitable floor, they will be numbered in ascending order as 'Pxx' viz. one level above P0 will be P1 and three levels above P0 will be P3 (upto the 1st habitable floor).
2. The first habitable floor should be numbered as the next number following the last Podium floor number. Eg: if the last Podium floor number is P6 then the habitable floor just above the same would be floor 7. This will ensure the approval floor numbering and Civil floor numbering up to first habitable floor is consistent.
3. Any level which has FTF height <=2.4 m (this primarily applies in case of service floors) and consequently elevators will not stop at the level, shall not be counted as a 'floor' for purposes of floor numbering. The number of the half floor if any will be done as the lower floor number with a Suffix A or B. eg: the habitable floor below the service floor is floor 17 then the service floor will be named as 17A and the next habitable floor above it will be 18. The number with suffix is acceptable in approval submittals. However, if there are two consecutive floors which have FTF height less than 2.4 m and elevator is stopping at one of these levels, then the level at which the elevator is stopping shall be counted as a 'floor' for the purposes of floor numbering and the other level shall not be counted as a 'floor' for the purposes of floor numbering.
4. No floor is to be numbered '13'. The floor immediately after 12 shall be numbered as 14. **If feasible, same should also be incorporated into the approval drawing and if not, this will be the only difference between sale list and approvals.**
5. In case there is difference between approval drawing and sales flooring numbering, a certificate will need to be taken from approval architect will be made available to CC within 30 days of approval of plans – format as per **Annexure A.**
6. VFC floor numbering (Architectural/Structure etc.) and Sale floor numbering should be the same. Project's design architect and internal Lodha architect will be responsible for ensuring this.

    This applies to all buildings, other than Casa residential, where sales have not commenced as on 1.3.15.

For Retail

1. If all visitor entry (excluding service entry) is at a single level, the said level will be numbered as 'G'.

2. If there is visitor entry at two levels, the said levels shall be numbered as LG (lower drop-off level) and UG (upper drop-off level).
3. All habitable levels above G / UG shall be numbered sequentially in ascending order as 1, 2,3 etc, upto the terrace level.
4. If there are any non- habitable levels directly above G / UG and below any other habitable level, they will be numbered in ascending order as 'Pxx' viz. first non-habitable level directly above G/UG will be P1 and three levels above G/LG will be P3.
5. If there are any levels below G/LG, they will be numbered in ascending order as 'Bxx' viz. one level below P0 will be B1 and three levels below P0 will be B3.

Unit Numbering:

1. Units to be numbered Clockwise after stepping out of the staircase (leftmost staircase, if 2 or more staircases on a floor) on lobby level.
2. Skip unit no. 13 on any floor i.e. after unit 12 there will be unit 14. (coordinate this in approval plan too)
3. Unit nos should stack up vertically i.e. if a typical floors are units 1-4, and on a given floor, unit 2 and 3 are combined, then on that floor, the unit nos should be 1,2 and 4 (not 1,2 and 3).

Annexure A



Letter to be taken from liaison architect

Z:\41-POLICY COMMON FOLDER\POLICIES FOR DESIGN CELL\ARCH + INT CELL\POLICY FOR ARCH + INT CELL-FOLDER\POLICIES FOR ARCH + INT CELL AS PER INDEX\Annexures References\08 A - Letter from Liaison Architect for Floor numbering.docx